

For Dept. of Licensing recognized Real Estate Firms and Branches. Branches must have the same UBI number as Firm. You must also complete the Broker Roster update Form for all *participating individuals*, including the Designated Broker/Manager listed below.

**OFFICE INFORMATION**

Firm Name \_\_\_\_\_ EMAIL \_\_\_\_\_

**DESIGNATED BROKER INFORMATION**

Name \_\_\_\_\_ WA UBI Number \_\_\_\_\_

Office Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone \_\_\_\_\_ Office Fax \_\_\_\_\_

Email Address \_\_\_\_\_ Web URL \_\_\_\_\_

**\*BRANCH OFFICE INFORMATION**

Does the Firm currently have CBA Membership? \_\_\_\_\_ If so, fill in the CBA Office ID# \_\_\_\_\_

Branch Office Name \_\_\_\_\_ WA UBI Number \_\_\_\_\_

Branch Manager Name \_\_\_\_\_ Email \_\_\_\_\_

Office Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone \_\_\_\_\_ Office Fax \_\_\_\_\_

Billing Contact \_\_\_\_\_ Billing Email \_\_\_\_\_

Check one: Applicant is a  Corporation  LLC  Partnership  Sole Proprietor

Applicant warrants that he/she is a licensed Real Estate Broker and has read and agreed to be bound by the Articles of Incorporation, Bylaws, Rules and Regulations of COMMERCIAL BROKERS ASSOCIATION, as now in effect and as hereafter amended or changed, and agrees to fully inform participating brokers thereof. *Broker is also aware that sharing CBA services with non-participating brokers will result in a minimum fine of \$300-\$500 for each infraction.*

Applicant agrees to abide by the Articles of Incorporation, Bylaws, Rules and Regulations of COMMERCIAL BROKERS ASSOCIATION, as now in effect, and as hereafter amended or changed.

Broker/Manager Signature \_\_\_\_\_ Broker's License Number (attach copy) \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

**\*Branches may qualify for the CBA Branch office fee structure. Membership dues are billed directly to the CBA Member Firm. Must have authorization from the Designated Broker of the Firm.**

I authorize that this branch office qualifies for CBA Branch Office pricing. I understand that the Firm listed above is responsible for all fees incurred by this branch office and will be billed monthly for services. I have read and understand the CBA Membership Dues/Fee Schedule. Please initial \_\_\_\_\_.

**Membership Fee:** \$350 CBA Membership Set-up Fee OR \$85 CBA Branch Office Set-up Fee if adding a branch office to an existing CBA Membership. The set-up fee does not include the first month's dues and will be billed accordingly. See fee schedule for monthly dues amount.

Check or Credit Card Number (Visa MC Amex) \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Office Use Only**

Office Number \_\_\_\_\_ Billing Office Number \_\_\_\_\_ Initialed by \_\_\_\_\_